

# COVID-19 RESPONSE

Please note that our doors remain open at this time. We are currently operating at our regular hours.

**Mon – Fri: 8:00 AM – 4:30 PM**

We have addressed the COVID-19 outbreak by implementing new internal policies to ensure the utmost safety for our employees and customers.

There is a zero tolerance for employees displaying any sign of illness. We continue to provide paid sick leave and provide information to our employees on how to receive EI benefits for an extended period of time if needed.

We have implemented a daily routine and checklist to disinfect commonly touched surfaces, some multiple times a day.

We have also instructed our employees on the appropriate hygiene practices to protect themselves and those around them from possible harm. This includes washing their hands often, and every time they enter our establishment, coughing & sneezing Etiquette and disinfecting their areas daily.

**Please note:** we are continually monitoring the Provincial & Federal reports and recommendations and will modify our operation as needed.

In the meanwhile, we remain dedicated to providing excellent service during these challenging times.

If you have any questions or concerns, please call (1-888-949-9990) or email us. [emprehy@telus.net](mailto:emprehy@telus.net)